

Consumer Advisory Committee
Meeting Minutes
Wednesday, September 16, 2009

The meeting came to order at 11:45 a.m.

In attendance were members:

Deborah Braun, Elizabeth Downie, Joseph Galata, Tiffany Hunter, Frank Mackin, Ryan McKinney, Jerry O'Brien, Santa Perez, Nicole Schaumberg, and Karen Taycher. Absent were members: Claudia Castaneda-Melendez, Gordon Dodd, Robbin Vasquez and Ken Vogel. Present were NCED CAC liaisons Melissa Westphal and Mary Bryant. Also present were personal assistants Carol Hunter and Tim Brown.

Each member introduced him/herself and told the group a little about themselves and their history with the CAC or their thoughts about the CAC.

Mary and Melissa talked about NCED/CAC role & CAC restructuring. One of the decisions to be made was the CAC name. The group voted on the name **Community Advisory Committee**.

The group reviewed the draft bylaws, which had been sent to members before the meeting. More changes were made and the **bylaws were approved** with the new changes. One of the decisions made was to elect two co-chairs of the CAC

The CAC voted to elect **Tiffany Hunter and Santa Perez as the CAC co-chairs**.

Mary and Melissa discussed with the CAC members the priorities & process for Jan-June \$5,000 Community Partners Fund RFP. Since this will be the first time for this process, everyone was sure we'd learn from the process itself. It was decided to award smaller amounts so that more awards could be given out. It was also thought to have the awards open to people with disabilities who are starting microenterprises as well as families of people with disabilities. The group felt that

instead of limiting the type of project that would be funded, that we have the applicant explain how their project addresses the NCED's core values. **Mary & Melissa will prepare a draft RFP and send it out to the CAC for review and comment.**

Mary discussed that in the future, the NCED would like CAC members to be involved in the Nevada ACCESS: Ideas on topics? Interest in working on or being co-editors? This will be discussed further at the next meeting.

NCED website is being re-designed and the CAC will have its own page. We would like to have/take pictures of each CAC member for the website.

Melissa briefly discussed the Independent Contractor paperwork, which is needed in order to get stipends paid. She will contact people individually to go over the paperwork.

The CAC members visited with the MTARS review team.

The meeting was adjourned at 2:30 p.m.