

Community Advisory Committee Meeting
Minutes
June 8, 2011

Lunch was served beginning at noon. The meeting was called to order at 12:40 p.m. In attendance were: CAC Members Ryan McKinney, Gerald O'Brien, Sherry Manning, Nicole Schomberg, Cheryl Katzmark, Mary Kay Altenburg, Mechelle Merrill (for Maureen Cole, BVR), Kenneth Taycher, Santa Perez (with assistant Alex Cherup), Tiffany Hunter (with assistant Carol Hunter and new service dog Pongo), and staff Melissa Westphal, Mary Bryant and Steve Rock.

At 12:40, the Training PowerPoint "*Orientation to the NCED: Nevada's UCEDD*" was presented by Mary Bryant & Steve Rock.

During the discussion, Mary and Steve asked the CAC members how they would like to participate in the next 5 year plan. Members suggested several ways, including brainstorming ideas on certain subjects (as in the Employment Summit) early on in the planning and then giving feedback on the plan as it progresses.

At 1:30, The following NCED project updates were presented:

- NATRC – George McKinley & Scott Youngs
- TACSI project – Janice Lee
- People First VISTA grant ending: Transition & Sustainability – Santa Perez
- PAR: Participatory Action Research: Nevada VISTA Members in Action – Awaiting Human Subjects IRB approval – Mary Bryant
- New Caregivers' Writers' groups: flyers – Mary Bryant
- Think College Nevada: update – Mary Bryant
- New & Pending Grants
 - LEND – Steve Rock
 - Personnel Preparation (COE collaboration) – Steve Rock
 - Lead RR
 - Early Childhood
 - Transition
 - BVR Customized Employment – Scott Harrington
 - MIG – Scott Harrington

- Employment Resource Guide
- AT Summit

At 2:45 pm, the Mini-Grant review and discussion began, led by Santa Perez & Tiffany Hunter. Mary Kay Altenburg, Jerry O'Brien and Cheryl Katzmark excused themselves from the remainder of the meeting since they are each employed by one of the applicants. Each of the 11 mini-grant proposals was briefly discussed with regards to the matrix, which CAC members had been sent along with the proposals. After the discussions, each member was asked to chose his/her top three proposals based on the matrix and put a mark next to that grant, which was written on the board in the meeting room. The scores revealed five top proposals, and each will be awarded \$1,000. The scores were as follows:

Nevada PEP: 8

NDALC: 8

Best Buddies: 6

WCSD Support Services: 6

PACE of Clark County: 5

NAMI of Northern NV: 3

Family TIES: 2

Legacy HS: 2

NN RAVE: 2

Best Tutors: 0

WCSD PBS: 0

The awarded projects will be notified by Melissa Westphal. Melissa also passed around reports from grantees that received mini-grants one year ago.

The CAC members remarked that they liked this grant decision process.

The meeting was adjourned at 4:00 p.m.